

**Minutes of the Graduate Council  
April 23, 2021**

**Members in Attendance:**

Ali Beskok, Jodi Cooley, Alan Itkin, Adam Jasienski, Akihito Kamata, Elfi Kraka, Renee McDonald, Brian Molanphy, Volkan Otugen, Alexandra E. Pavlakis, Anthony Petrosino, James E. Quick, Dinesh Rajan, Gretchen Smith

*Ex officio members:* Suku Nair

**Members Not in Attendance:**

Ali Beskok, Heather Shaw (ex officio)

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Business agenda items: 1) **diversity**, 2) **attaining R status in the Carnegie classification**, 3) **demonstrating compliance with graduate-level accreditation standards**. Dr. Loba told the Council that, in order to achieve **diversity**

agreed with this point. Dr. Kraka voiced support for postdoctoral opportunities for Ph.D. students,

role of the Moody School in these processes. Dr. Quick asked the Council to vote on final versions of these items by email.

- **Ph.D. recruitment challenge grants:** Due to limited time, this item was tabled until the next meeting.
- **Virtual orientation:** Due to limited time, this item was tabled until the next meeting.
- **Future Items for Discussion:** Due to limited time, this item was tabled until the next meeting.
- Meeting adjourned.



- Welcome and comments by Provost Lobo
- Enrollments and graduations in Ph.D. and M.F.A. programs
- Fellowship results
- Moody School Charter and Administrative Handbook
- Ph.D. recruitment challenge grants
- Virtual orientation
- Future items for discussion
- Other items



- Total Enrollments, Fall 2020:
  - Ph.D.: 502
  - M.F.A.: 24
- Degrees Awards, Summer 2015-Spring 2020:
  - Ph.D.: 339
  - M.F.A.: 61

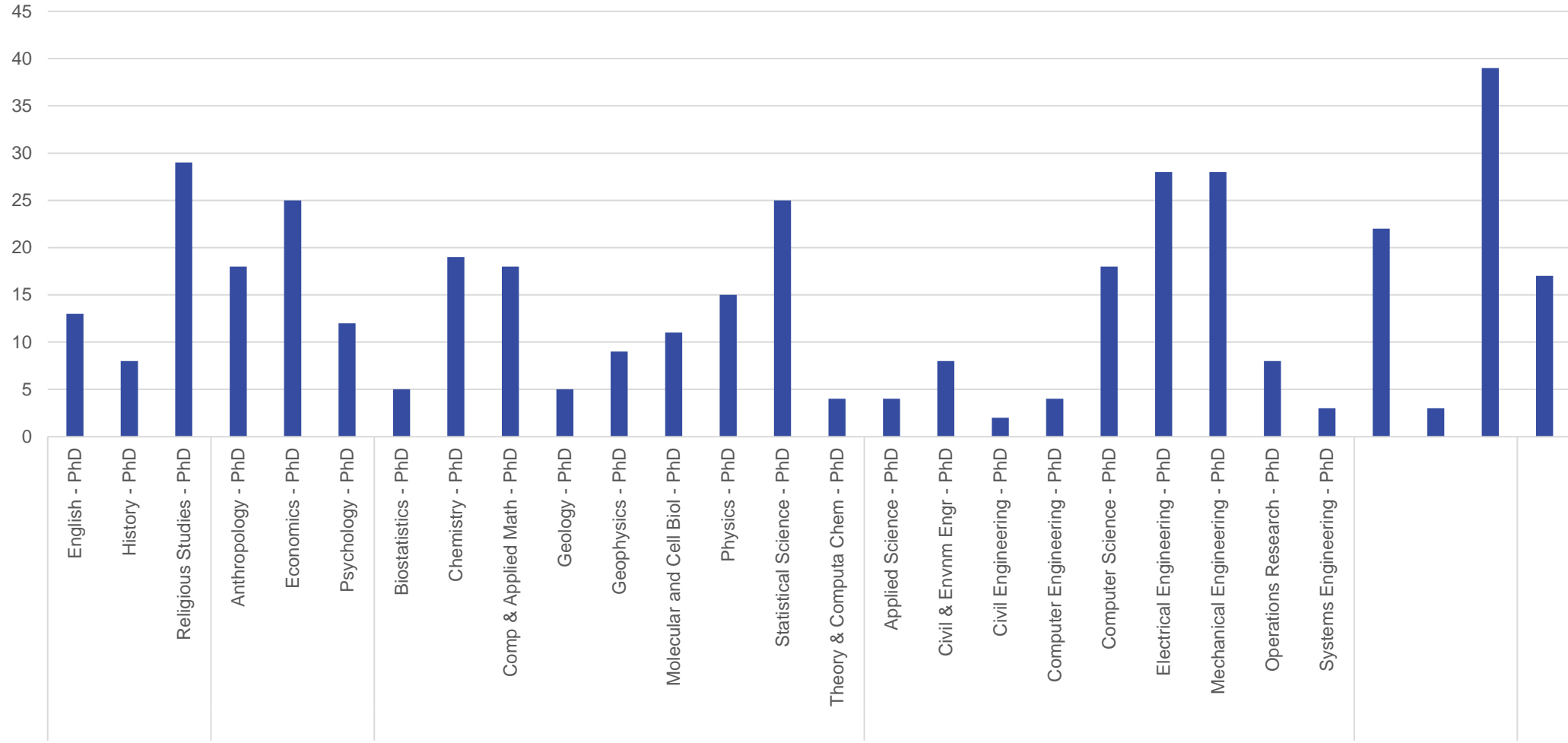








# Enrollments and Graduations in Ph.D. and M.F.A. Programs



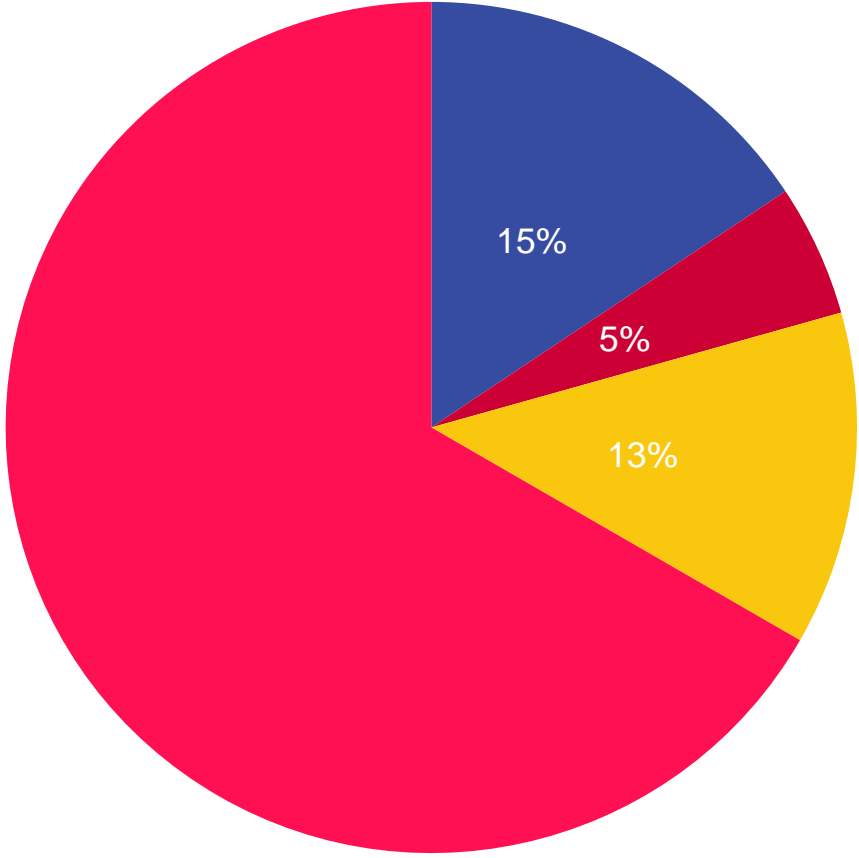
Enrollments and Graduations in Ph.D. and M.F.A. Programs

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# Enrollments and Graduations in Ph.D. and M.F.A. Programs

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# Fellowship Results

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	Accept	Decline	No Response	Grand Total
Moody Fellowship	8	2	1	11
Anthropology	1			1
Chemistry	1			1
1				

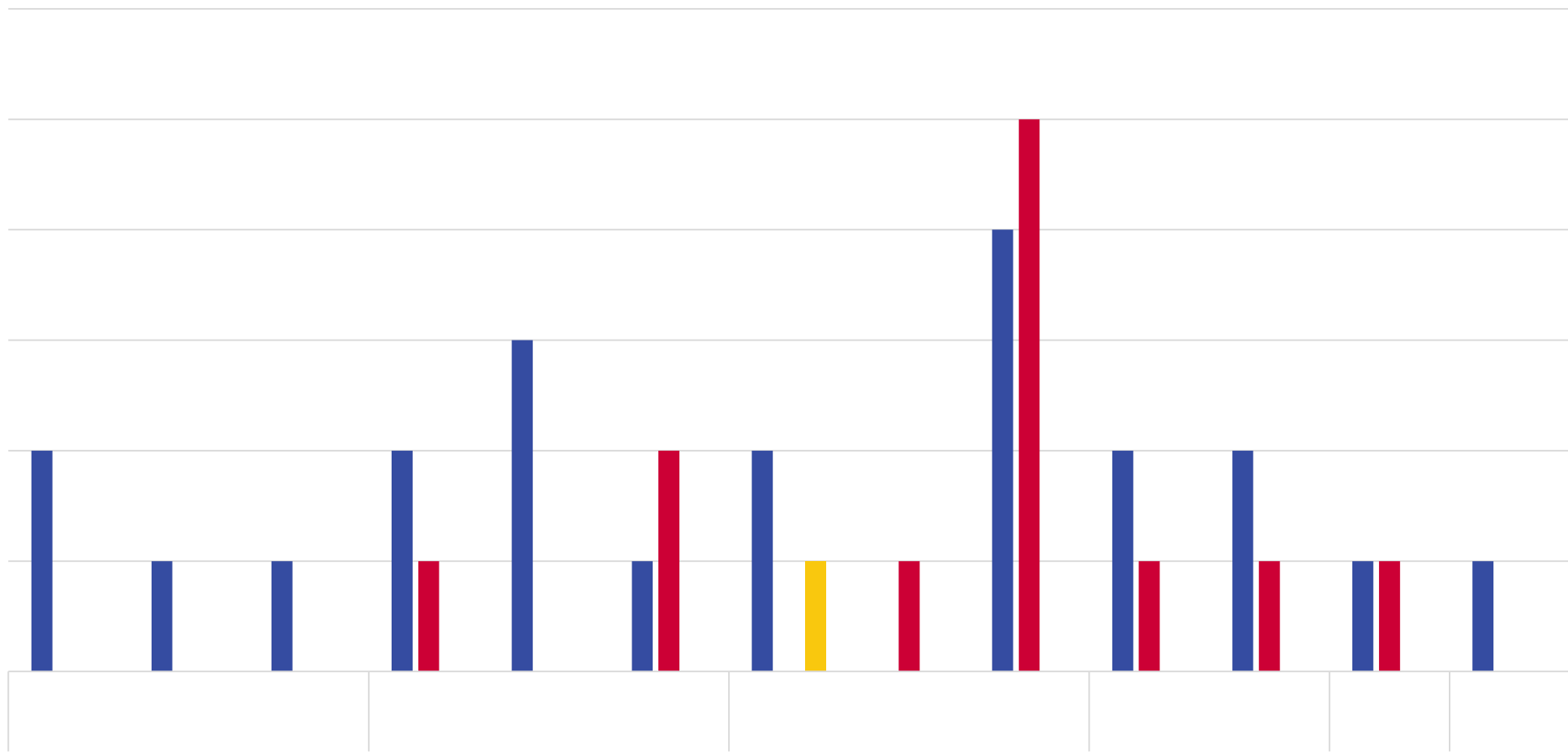
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Review of Registrar Forms for Ph.D. Students: Late add/drop and other Registrar forms that require a “school signature” are forwarded by departments to the Moody School. The Assistant Dean of the Moody School signs the form and forwards it to the Registrar for processing. Adopted by the Graduate Council March 23, 2020.

**Alternative: Late add/drop and other Registrar forms that require a “school signature” are approved by the student’s home school, which forwards the forms to the Registrar for processing and to the Moody School for the purpose of maintaining records**



Approval of Candidacy for Ph.D. Students: Candidacy forms, signed by the Director of Graduate Studies or Department Chair, are forwarded to the Moody School, so that the Moody School can add milestones to the student's transcript. This allows accurate tracking of candidacy for data purposes, recognition at candidacy reception, and tracking of progress to degree. Tracking progress to degree allows the Moody School to alert departments/programs when students are close to limits prescribed in the catalog so a timeline extension may be considered. Adopted by the Graduate Council March 23, 2020.

**Alternative:** Candidacy forms, signed by the Director of Graduate Studies or Department Chair, approved by the Dean of the student's home school, and forwarded to the Moody School, so that the Moody School can add milestones to the student's transcript. This allows accurate tracking of candidacy for data purposes, recognition at candidacy reception, and tracking of progress to degree. Tracking progress to degree allows the Moody School to alert departments/programs when students are close to limits prescribed in the catalog so a timeline extension may be considered.

**Council Member Comments:**

- Should there be a way for students to appeal?



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Approval of Graduation and Collection of Graduation Surveys for Ph.D. Students: The Moody School is responsible for collecting Survey of Earned Doctorates information. The Moody School coordinates with departments and the Registrar's office on final graduation lists for Ph.D. students. Coordinating the graduate list assists the Moody School in recognizing doctoral graduates in graduation ceremonies. Collecting Survey of Earned Doctorates information allows for accurate tracking of graduation statistics and accurate, uniform responses to Survey of Earned Doctorates requests for information. Adopted by the Graduate Council March 23, 2020.

Alternative: The Moody School is responsible for collecting Survey of Earned Doctorates information. The Moody School coordinates with departments and schools as appropriate and with the Registrar's office on final graduation lists for Ph.D. students. Coordinating the graduate list assists the Moody School in recognizing doctoral graduates in graduation ceremonies. Collecting Survey of Earned Doctorates information allows for accurate tracking of graduation statistics and accurate, uniform responses to Survey of Earned Doctorates requests for information. Adopted by the Graduate Council March 23, 2020.

Council Member Comments:

- Should Moody play a role in tracking PhD (or graduate students) after they leave SMU?



## Questions and Comments Submitted by Council Members

1. What are the “University Requirements” for admission to PhD programs?
2. Why is only dissertation formatting in Simmons regulated by the Moody School?
3. Can Moody facilitate crossregistering between school?
4. Postdoctoral fellows do not receive attention in the Handbook or in the Charter.





## Questions and Comments Submitted by Council Members

1. Absent a timeline, use of graduate student vs PhD student is confusing.
- 2.





- Program to be developed in collaboration with the Graduate Council
- To be launched for Fall 2022 admission cycle
- Intended to support faculty and departments in actively recruiting exceptional prospective Ph.D. students
- Funded initiatives might include:
  - faculty visits to universities with strong departments in their fields to present research, share information about their program at SMU, meet potential applicants, and distribute recruitment materials
- Faculty or departments whose initiatives are funded might also be offered:
  - A guaranteed fellowship for one prospective Ph.D. student the faculty member/department recruits through the funded initiative, provided the student is approved by the department and the University for admission
  - Research funding for one prospective Ph.D. student the faculty member/department recruits through the funded initiative, for research performed outside of SMU, provided the student is approved by the department and the University for admission



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# Virtual Graduate Student Orientation

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START HERE: COURSE INFORMATION

Welcome to CMU and International Students

View

Graduate Student Resources

View

Graduate Student Resources Center

100 pts | Score at least 70.0

and Safety

Health

View

This screenshot shows a web portal interface. At the top, there is a grey header with a dropdown arrow and the text "START HERE: COURSE INFORMATION". Below this, there are several menu items, each with a three-dot icon and a document icon. The first item is "Welcome to CMU and International Students" with a "View" link. The second is "Graduate Student Resources" with a "View" link. The third is "Graduate Student Resources Center" with a rocket icon and the text "100 pts | Score at least 70.0". At the bottom, there are two more items: "and Safety" and "Health", both with "View" links. The bottom portion of the screenshot is obscured by a black redaction box.

International Students

International Student Center

International Student Center and Scholar Services Office

International Student

This screenshot shows a web portal interface. At the top, there is a grey header with a dropdown arrow and the text "International Students". Below this, there are several menu items, each with a three-dot icon and a document icon. The first item is "International Student Center" with a "View" link. The second is "International Student Center and Scholar Services Office" with a "View" link. The third is "International Student" with a "View" link. The bottom portion of the screenshot is obscured by a black redaction box.



