

3. Faculty Permission to Hire Form*

Complete sections 1 and 2 and submit this form for permission to extend an offer to a candidate.

Position Title _____		Position No. _____	
School _____		Department/Division _____	
Ca7.12.612.96 Tm e4/ T28 (i)3.2.8 (o.12 4-0.001 Tw 3mec -0.001 Tw-2505 ()16 ()T36 ()-3336 ()6 ()T056 ()-3336 ()-3336			
International Candidate: <input type="checkbox"/> Yes <input type="checkbox"/> No			
es: <input type="checkbox"/> Yes <input type="checkbox"/> No		Immigration/Visa Expenses	

*Note: For each offer made (e.g., if an initial offer is declined and a second or third is extended), a separate "Faculty Permission to Hire " form must be submitted and the Candidate Status in Interfolio must be updated with one of the following selections: 1. Offer extended; 2. Offer declined; 3. Offer accepted.

This provides a formal mechanism to report on all extended offers, even if the initial candidate(s) did not accept.