

SOUTHERN METHODIST UNIVERSITY  
STUDENT RIGHTS AND RESPONSIBILITIES

March 04, 2024

By signing and agreeing to this agreement with Southern Methodist University, I acknowledge that I will adhere to the terms, policies and procedures as set forth in the Student Rights and Responsibilities, which are hereby incorporated by reference. It is my responsibility to read, understand and remain in compliance. I understand and can direct questions about this document to [Student Financial Services](#)

FINANCIAL RIGHTS AND RESPONSIBILITIES

Student Financial Services and the University Bursar's mission is to provide quality service in achieving financial resolutions for students and their families. To provide students and their families with a full understanding of their financial obligations, we have incorporated this information into the registration process. Students will be prompted to read and agree to these terms each semester before enrolling in classes.

PAYMENT OF FEES/PROMISE TO PAY

I understand that when I register for any class at Southern Methodist University, I am solely responsible and obligated for the timely payment of University tuition, fees, and other charges incurred by myself or on my behalf at Southern Methodist University. Regardless of any expected reliance on a third party,

paying my bill after the due date. I understand that I will receive ~~bill~~ notification at my Southern Methodist University email (i.e., @smu.edu) address when my e-bill is ready for viewing and payment.

## DELINQUENT ACCOUNT/COLLECTION

**Financial Holds:** I understand and agree if my account is delinquent, Southern Methodist University, in addition to assessing applicable ~~late~~ fees, may place financial holds on my student account, preventing me from registering for future classes, obtaining official transcripts or receiving my diploma. I further understand that Southern Methodist University may cancel my enrollment if I have a past due balance.

**Past Due Fees:** understand that should I fail to pay my student financial obligations in full by the date due, the unpaid debt will cause my account to become delinquent and monthly interest will accrue on the unpaid debt at one and one-half percent (1.5%) per month, compounded monthly or whichever is lower.

**Collection Agency Fees:** understand, acknowledge, and agree that if I fail to pay my SMU account bill or any monies due and owing Southern Methodist University by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, Southern Methodist University may refer my delinquent account to a collection agency. I further ~~understand~~ if Southern Methodist University refers my account balance to a third party for collection, whether an attorney or collection agency, I will be responsible for any costs of collection (including but not limited to collection fees) associated with ~~an~~ attempting to collect the monies due and owing. I understand a collection fee may be assessed and will be due and owing in full at the time of the referral to the third party. The collection fee may be calculated at the maximum amount permitted by applicable ~~law~~ but not to exceed 30 percent of the amount outstanding. For purposes of this provision, the third party may be a debt collection company or an attorney. If a law

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voice or text messages, and personal calls and emails in their efforts to contact me. Furthermore, I understand that I may withdraw my consent for SMU, its agents, employees, or

AMENDMENTOR

## PRIVACY RIGHTS AND RESPONSIBILITIES

I understand Southern Methodist University is bound by the Family Educational Rights and Privacy Act (FERPA), which prohibits Southern Methodist University from releasing any information from my education record without my written permission. Therefore, I understand if I want Southern Methodist University to share information from my education record with someone else, I must provide written permission by following the procedure outlined on the [University Registrar's website](#)

## BILLING RIGHTS SUMMARY

I understand that I am responsible for reviewing, understanding and abiding by all of the University's regulations, procedures, requirements, and deadlines described in all University publications. As a student, I understand I am also responsible for:

- Registering for classes and knowing the classes that I am enrolled in,
- Reviewing my statement of account for accuracy and addressing any discrepancies,
- Following the correct procedure to withdraw from classes,
- Understanding available payment options and methods,
- Completing any applicable financial assistance requirements on a timely basis independently.