

G r a d u a t e S t u d y

**S o u t h e r n M e t h o d i s t
U n i v e r s i t y**



**A n t h r o p o l o g y
D e d m a n C o l l e g e**

2009-2010

INTRODUCTION

Welcome to our community of graduate students, faculty, and staff. We hope that this guide – known in its paper version as the “*Redbook*” – will answer many, if not all, of your questions about procedures and programs. It is intended to provide a helpful summary of and supplement to the *Dedman College Graduate Catalog*. In the event of a discrepancy between these two documents, the *Dedman College Graduate Catalog* takes precedence.

This 2009-2010 edition of the *Redbook* provides guidelines for this academic year and – for entering graduate students – will continue to serve as your guide until you complete your degree requirements. Our curricula are reviewed periodically, with considerable attention given to student course evaluations. While you are with us, there may be some program changes, often in response to student suggestions. Changes in requirements are never retroactive. You may follow the guidelines in effect at the time you entered the graduate program or you may elect to adopt a subsequent set of guidelines published in a later *Redbook*. However, you cannot “mix and match;” you must follow all of the procedures in a given *Redbook*.

Beyond the *Redbook*, you should consult other information sources, including the *Dedman College Graduate Catalog* for the current year and the *Schedule of Classes* for the current semester. You also should consult the SMU Home Page and the Department Home Page at: <http://www.smu.edu/anthro>. The text of the current *Redbook*, with additional material and links, is incorporated into the Anthropology Department website.

INTELLECTUAL GOALS

The Department of Anthropology offers two degree programs: the MA in Medical Anthropology and the PhD in Anthropology (with an MA awarded en route to the PhD). In the PhD program, you can concentrate in Archaeology or in Cultural Anthropology either in “Medical Anthropology” or “Globalization and International Development” The details of these programs are outlined toward the end of this document (starting on page 18, and in Appendix 1 and 2). What follows is a description of the shared elements of our graduate program in anthropology.

Our program is designed to produce scholars – creative, energetic, articulate, and literate scholars. We endeavor to produce anthropologists whose research is sufficiently innovative to attract the notice of their peers, who will seek and receive research funding, and who will apply their training to the constructive development of the human groups with whom they work. It is our aim to train students in specialized skills based upon the broad understanding of anthropology acquired before entering our programs. Beyond providing you the skills necessary to becoming a professional anthropologist, the faculty also will endeavor to impart a professional attitude and a desire to practice those skills with precision and with passion. Your reputation demands nothing less.

ADMISSION

Students holding a Bachelor’s degree or Master’s degree in Anthropology can apply for admission directly to the Office of Research and Graduate Studies, SMU, Dallas TX 75275 or

through e-mail: smugrad@mail.smu.edu. In addition, applications can be made online at

Financial Support

Nearly all private Universities are expensive; SMU is no exception. Everyone, student and faculty alike, is concerned about securing and distributing financial support. The Department of Anthropology has a limited amount of financial support available for new and continuing graduate students. Decisions to award financial aid are based on the faculty's collective evaluation of overall student performance, made at special faculty meetings at the end of the Fall and Spring semesters. A notice of deadlines for student requests for support is posted well in advance of these meetings. If you are to receive support for the coming semester, the Departmental Chair will send you a letter following those meetings (generally in late December or late May) with details of your assignment and compensation.

NOTICE: If you request any kind of financial aid (departmental or otherwise), you must fill out the free application for federal student aid. For current forms, consult the SMU Office of Financial Aid, at http://smu.edu/financial_aid/Graduates/Grad_index.asp

Types of Financial Support:

Department/University-based Assistantships

Teaching Assistantships (TAs) typically pay a stipend plus remission of tuition/fees. Basic health insurance coverage will be provided for students who maintain full-time status and have support through a stipend/assistantship of at least \$16,000/AY. Assignments are made by the Department Chair after consultation with faculty members.

Note: Before you can participate in classroom instruction as a Teaching Assistant (or Adjunct Lecturer), you must attend a teaching assistant symposium sponsored by the Center for Teaching Excellence. In addition to the symposium, you will be required to take, at the earliest opportunity, a one-hour non-credit teacher-training seminar (ANTH 6034). This seminar normally is offered every other semester.

Department Assistantships (DAs) typically pay a stipend plus remission of tuition/fees. Basic health insurance coverage will be provided for students who maintain full-time status and have support through a stipend/assistantship of at least \$16,000/Academic Year (AY). Assignments are made by the Department Chair.

Graduate Research Assistantships (GRAs) are provided to graduate students who work on sponsored research projects led by individual faculty members. The compensation paid to GRAs may vary, according to the guidelines of the funding agency, and may cover summers as well as the fall/spring semesters. Under most circumstances, GRAs will receive stipendship of at least \$16,000/AY.

Compensation and responsibilities will vary. Please see the Department Chair if you are interested in working in such a role.

Campus Jobs. Over the years, graduate students in anthropology have been creative in finding employment on campus beyond the Department of Anthropology. They have worked in the libraries, in other academic centers (e.g., Women's Studies Program Office), in the residence halls (as dorm directors), to name just a few. If you are being funded as a TA, DA, or GRA, before you can additionally accept part-time or full-time employment on campus beyond our department, you must obtain approval from the Department Chair and the Dean of Dedman College. For more information about campus employment, contact: http://smu.edu/Financial_Aid/StEmploy.asp.

Federal Work Study Program (FWSP) and Texas College Work Study Program (TCWSP) funds are available at SMU for those financially eligible. If you believe that you are eligible, please indicate this in your application for admission.

Tuition Awards

Tuition Awards (covering tuition/fees) usually are tied to Teaching Assistantships, Department Assistantships, and Graduate Research Assistantships. In exceptional circumstances, partial tuition awards may be made to students in other situations to expedite their movement through the program.

Tuition Equalization Grants (TEG), available from the state of Texas, (9 hours for one term). These are available only to Texas residents. If you believe that you qualify, please indicate this in your application for admission.

External Funding Sources

Fellowships and Grants. Students are strongly encouraged to submit proposals to the National Science Foundation Graduate Fellowship Program, the Ford Foundation, and other appropriate agencies. Successful applicants may receive as much as \$30,000/year plus

The Robert Van Kemper Endowment Fund for Research in Social and Cultural Anthropology (funded through a bequest from the estate of Professor Kemper's mentor, George M. Foster, Professor *emeritus* at the University of California Berkeley). The fund will provide support for training and field research for graduate students in anthropology, primarily for preliminary field experience for doctoral candidates. Proposals should include a description of the project and its relationship to the student's anticipated dissertation project, a brief discussion of methods and data analysis, a time frame for the research activities, and an estimated budget. Projects budgets should not exceed \$3,000. The level of funding will be based on actual reimbursable expenses during the research project. Students who receive support will be expected to deliver a final written report (limited to 10 pages) and a public presentation (e.g., a Brown Bag Luncheon talk) no later than the end of the semester following their return from field research. Except in unusual circumstances, proposals will be received once a year, usually no later than mid-April, for proposals for summer field research projects.

Paul Steed Travel Awards (funded through The Paul Steed Endowment Fund) are designed to assist in defraying travel costs for graduate students delivering papers at professional meetings. Each applicant will be judged based upon the quality of a single paper submitted to the Award Committee. Applications for this

Teaching Opportunities for Students with MA Degrees

Adjunct Lectureships. A limited number of opportunities are available each term (fall, spring, and summer) for students with MA degrees in Anthropology to teach courses independently. The compensation is determined on a per course basis and does not necessarily involve remission of tuition/fees or provision of insurance coverage.

Dissertation Write-Up Awards

The Garry A. Weber Graduate Fellowships are awarded to students in the final phase of dissertation writing in conjunction with a dissertation completion award from the Dean of Research and Graduate Studies. Please see the Department Chair for more information on this award. A limited number are available each academic year.

Dissertation Fellowship Awards: The Dean of Graduate Studies may offer a small number of dissertation fellowship awards. To receive an award, you must be recommended by your dissertation Advisor to the departmental faculty and confirmed by the Dean of Dedman College. You must complete and defend your dissertation by the end of the academic year in

SMU's Center for Teaching Excellence holds an Teaching Assistant Seminar in August before the beginning of the fall semester. Dedman College is strongly committed to this seminar and requires that **all** graduate students attend. The department staff have information about this seminar; they can assist incoming graduate students in registering for it. In addition, **all** students are required to take a non-credit one-hour "Teacher Training" seminar offered in the Department. This normally occurs no later than the second semester of your first year.

The responsibilities of TAs include the following:

- 1) To work 15-20 hours per week on course-related activities as provided by the supervising faculty member. You can anticipate working more than 20 hours during weeks when you are grading papers and exams; this should average out against weeks when the workload is somewhat lighter.
- 2) To attend course lectures for the course to which you have been assigned.
- 3) To maintain posted office hours of at least 2 hrs/week, and to be available for appointments with students as necessary.
- 4) To present formal lectures or other structured presentations to the class, sufficient to constitute a legitimate "teaching experience," the nature and extent to be determined by class format and the supervising instructor's judgment.
- 5) To comply with all University policy regarding professional classroom behavior, including the policy on sexual harassment and consensual relationships.

Please consult: "Operating Procedures: Graduate Student Employment and Other Graduate Aid." Copies are on file with the department administrative assistant.

Leaves of Absence for Medical, Familial, and Personal Purposes

We have procedures in place for ensuring that you can maintain your status in our graduate program even if you encounter a medical, familial, or personal situation that prevents you from attending classes or otherwise participating in the program for an extended period. Please consult with your Advisor, and if needed with the Department Chair for the best path to follow for your particular case. It is important to have written documentation of your need for medical, familial, or personal leave of absence from the program.

Academic Appeals

You are entering a large and complicated organization. We try to be fair to all our members and to uphold high standards of academic training. Your performance0 Tc 0 Tcuo1 Tw 5from thec7/MCID 2C /al

be kept in your file. These are available for your inspection, since we want you to know just where you stand.

Should you wish to appeal a decision concerning your progress, your faculty Advisor will help you find appropriate channels. Remember, appeals can be handled within the Department either through your Graduate Representative at the monthly faculty meetings or through the advising system. It has been our experience that most appeals taken first to the Administration are promptly sent back to the Department for consideration.

Representation

Each year the graduate students elect a member to represent them at our monthly faculty meetings. Your Graduate Student Representative is there to communicate the interests of the students in departmental affairs and to present to the faculty any student-generated proposals.

COURSE WAIVERS AND TRANSFER CREDITS

Students with an extensive background in anthropology may be credited (course waived with or without credit) for certain courses taken elsewhere. However, applicants should be aware that previous graduate-level coursework (including field school experience) will be rigorously evaluated for transfer or waiver credit; in other words, **the granting of credits/waivers is not automatic**. A course submitted for waiver or transfer credit should closely resemble one offered in our graduate curriculum or be complementary to our curriculum. Performance in the course must meet the standards of the faculty in the appropriate subfield. The following policy guidelines will help you to select courses appropriate for a petition for waivers and/or credits. (This applies to entering students with undergraduate Anthropology majors, those with graduate work in Anthropology, or those with prior SMU courses in Anthropology). In all cases, you should provide complete documentation (e.g., syllabi, bibliographies, assignments, tests, written work) for each course to be considered for waiver/credit. ***Note: you must apply for course waivers no later than the end of your first year of coursework at SMU.***

General Guidelines: Maximum Hours, Minimum Grades, Waivers, Appropriate Courses

Normally all graduate level courses are numbered 6000 and above. Graduate students may take courses numbered below 6000 if it is part of the program of study or with the approval of their Advisor. Enrollment for 9 hours of coursework (three 3 credit courses per semester) is recognized as a full load for graduate students. Persons who enroll for fewer than these hours are designated part-time students. After completion of the required credit-hour requirements, all PhD students should retain their student status until graduation, unless granted a leave of absence.

Normally, the maximum number of credit hours that can be waived on the basis of prior work at another institution is twenty-four (24). In unusual cases, additional transfer credits may be granted with the approval of the Graduate Dean.

If you were an undergraduate major in anthropology at SMU, any 5000-level courses in anthropology or any 4000-level courses with a complementary 6000-level number can be

considered for waivers. Consideration of credit for undergraduate courses taken elsewhere can be given only if you took them while you were a graduate student. Requirements may be waived (without hour credit) for such courses taken while you were an undergraduate. If we require that you take some undergraduate courses to make up deficiencies before entering our graduate program, these cannot be considered for hour credit.

You can petition the faculty to have special studies or independent study taken elsewhere considered for credit. You should submit the syllabus, bibliography, and written work as part of your petition. No waivers or credits will be given for ANY course for which there is no supporting documentation.

In general, only courses for which you earned an A- or better (or its equivalent) can be waived or transferred. In cases where letter grades are not available (for example, for courses taken at some foreign universities), an explanation of the grade from the professor of record will be required.

Required Courses

Courses can be waived and credit hours granted as meeting SMU requirements only if they are deemed equivalent to our courses. Even if a course taken elsewhere is not deemed to be equivalent to a required course, you subsequently can petition to have the course transferred within the limits imposed for elective hours. For example, you may have taken a course in the history of ethnological theory.

STANDARDS AND EVALUATION

Standards of Performance in All Programs

1. As per Dedman College rules, graduate students must maintain at a minimum a cumulative GPA of 3.0. If in any term the student falls below this GPA, the student will be placed on probation for one term. If at the end of the term of probation the cumulative GPA is not up to a 3.0, the student will be removed from the program. Grades consistently at the minimum level will keep you off probation, but may not be satisfactory for sustaining financial support through the Department.
2. Any grade below a “B-” (2.7) in a **required** course must be raised to an acceptable level. This may be accomplished by retaking the course (without formal registration) or adjusted subject to conditions imposed by the instructor. Any grade of “C+” (2.3) or below in a required course is considered a failure, and the course must be re-taken (without formal registration) the next time it is offered.
3. If the course in which the “C+” or lower is earned is an **elective**, the course need not be repeated. A grade of “C+” or lower in an elective may be changed to a passing grade during the following semester at the instructor’s discretion, and subject to conditions imposed by the instructor.
4. Two grades of “C+” or below are cause for serious concern, and will be reviewed by the faculty for further action. A total of three grades of “C+” or below, whether replaced or balanced, will result in dismissal from the program.
5. A grade of “I” (Incomplete) can be given only if you have completed a majority of the course requirements with passing grades, but for some justifiable reason, acceptable to the instructor, are not able to complete the full requirement of the course). If this maximum is reached, a student will be allowed to take only three credit hours per semester until the incomplete total is reduced. If the maximum is surpassed, one or more incompletes must be removed *before* the next record.

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Language Requirement

Since it is essential for professional anthropologists to be familiar with foreign languages, both in fieldwork and in reading scholarly literature, you should strive to attain a high level of competence with at least one foreign language. This is a requirement for all doctoral students and is encouraged for students in the MA in Medical Anthropology program. For further information, please consult the program-specific language requirements described later in this handbook, as well as Appendix 3 (Language Examination). These requirements should be satisfied as soon as possible (usually by the end of the second year), since by so doing you will be able to use the language as a tool in preparing for your PhD Qualifying Examination. **The language requirement must be satisfied before you take your PhD Qualifying exams.**

Archaeology students must demonstrate an ability to read research literature published in a modern foreign language such as French, German, Spanish, or Russian. You may petition the faculty if you wish to substitute another language or languages. Students in Cultural Anthropology must demonstrate knowledge of the language most relevant to their field research.

THE PHD PROGRAM IN THE DEPARTMENT OF ANTHROPOLOGY: DEPARTMENT AND UNIVERSITY GUIDELINES AND REQUIREMENTS

In this section we address shared elements of the PhD program in Anthropology, a program designed to provide you with the theoretical and methodological knowledge to teach and undertake research in archaeology or cultural anthropology. If you do not already possess a Master of Arts in Anthropology, you can earn the MA en route to the PhD

Applicants to the SMU graduate program generally have a bachelor's degree from an accredited undergraduate program, most commonly in anthropology or related behavioral and social sciences. We also accept students who have completed or are in the process of completing a Master of Arts degree from another university. Successful applicants are expected to continue through to the PhD, but must complete the requirements for the MA in Anthropology en route.

The degree of Doctor of Philosophy is awarded in recognition of high attainment in a special field of knowledge, as evidenced by examination and by a dissertation presenting the results of significant and original research. General requirements are listed below.

Residence Residency and Course Work

The PhD degree normally requires at least 54 hours of graduate work, including research, reading, and dissertation courses.

A minimum of 54 semester hours of course work is required in both the archaeology program and in the cultural anthropology program, including research, reading, and dissertation courses..

As a co-requirement, you also must pass a zero-credit teaching seminar (6034). If you are in the archaeology program, then your coursework usually will include six hours (in ANTH 5381 and 5382, or 5681) taken at the Fort Burgwin (SMU in Taos) field school, either during the summer

- Granting of Degree (May, Aug., Dec.).

Note: Assuming that you have filed the appropriate request in a timely manner, the MA degree will be awarded to you after you have completed satisfactorily 36 hours of coursework, and passed the MA general examination. You will advance to doctoral candidacy (ABD – “all but dissertation”) after completing the PhD qualifying exams.

Scheduling of Exams, Proposal and Defense

These events must be scheduled during the academic year (between the first and last day of class in the fall semester or the first and last day of class in the spring semester). These dates coincide with dates outlined by the Office of the Dean of Research and Graduate Studies, and are linked to the awarding of particular degrees. **Faculty members are under no obligation to sit for exams and defenses on University holidays or during the summer months.** If, because of forces beyond anyone’s control, you need to schedule an exam beyond the academic year as specified above, you must formally petition each of the members of your committee. Unless all members of a committee are able and willing to meet, the petition will be denied

MA Degree En Route

The Master of Arts Degree in Anthropology may be conferred *en route* to the PhD, after successful completion of 36 hours of coursework and a passing grade on the MA general examination. Except in extraordinary circumstances, students who previously completed an MA (or M.S.) degree in Anthropology at another university will complete a minimum of 12-18 hours of coursework at SMU before attempting the MA general examination.

- If you fail the general examination, you will not be awarded the MA. degree.
- If you receive a low pass on the general examination, and are not admitted to doctoral candidacy, you will be awarded the MA degree as a terminal degree.
- If you pass the MA general examination you will be awarded the MA degree and advance to doctoral candidacy (ABD – “all but dissertation”). You will then prepare and defend your Dissertation Proposal as described below.

Admission to Candidacy for the Doctoral Degree

To be admitted to candidacy, you must:

- satisfy the language requirement,
- remove all Incomplete grades,
- complete the required minimum of 54 hours of course work (including any credits/waivers for courses taken elsewhere), and
- pass the PhD qualifying examination.

Upon completion of these requirements, the department will recommend to the Dean that you be admitted to candidacy. Supporting documents will include a copy of your degree plan and the qualifying examination report (ORGS Form 1).

Your Dissertation

As a candidate for the doctoral degree, you are required to present the proposal for the dissertation to a faculty committee. When this committee accepts your dissertation plan (in the context of the doctoral qualifying examination), the Dissertation Advisor will transmit a Dissertation Topic Report (ORGS Form 2) to the Office of Research and Graduate Studies for inclusion in your file.

After completing your field research and data analysis, you will prepare and present an acceptable dissertation within the major field of study. It must demonstrate that you have technical competence in the field and have done research of an independent character. It must add to and modify what was previously known, or present a significant interpretation of the subject based on original investigation.

The guidelines for preparing your dissertation are outlined in the *Thesis/Dissertation Guide*, copies of which are available in the Office of Research and Graduate Studies. You also can consult this information at <http://smu.edu/graduate/thesis.asp>

Your dissertation must be completed to the satisfaction of your dissertation Advisor and Dissertation Committee, and must meet the guidelines established by the Office of Research and Graduate Studies. Deadlines for the submission of dissertations are outlined at the beginning of each semester. Upon successful completion of the dissertation defense, an original half-title page must be signed by the Dissertation Committee. All dissertations must be prepared for electronic submission. You are responsible to follow these guidelines and to do so in a timely manner.

In submitting a dissertation, you grant permission to the Director of Libraries at SMU to make copies at the Director's discretion, upon the request of individuals or institutions.

Dissertation Defense

The defense is an examination administered by your Dissertation Committee. The examination focuses on your dissertation and related material. The Dissertation Committee shall consist of:

1. the chair; who must be a full-time, tenure-track or tenured member of the Department of Anthropology;
2. at least two other full-time members of the anthropology department; and
3. at least one external reviewer who is either a faculty member outside the anthropology department or, with the approval of the department chair and the Dean of Graduate Studies, a scholar not associated with the university.

Notes: If an external reviewer is not an SMU faculty member, a copy of that reviewer's *curriculum vitae* must be submitted to the Dean of Graduate Studies along with the Department Chair's letter approving the membership of the Dissertation Committee. Anthropology faculty members with joint appointments (excluding courtesy appointments) are considered internal members of the anthropology department only, and may not serve

as outside members of your committee. Retired, emeritus faculty members can serve on a dissertation committee, but are not permitted to serve as its chair. Well before the proposed date of the dissertation defense, the membership of your Dissertation Committee must be approved by the Department Chair, and by the Dean of Graduate Studies.

In accordance with University guidelines, the dissertation defense is open to the public. It will be conducted by your committee, with the participation of other departmental faculty members who may be present (as non-voting members). The chair of the examining committee will set a date, hour, and place for the examination agreeable to the committee members and to the candidate, with public notification at least three days in advance. Notice of the dissertation defense should be distributed to the department community, to the Dean of Dedman College, and to the Dean of Graduate Studies. A *unanimous* vote of the committee is necessary for approval of the examination. The examination report will be forwarded to the Dean for certification of the candidate for graduation (ORGS Form 3).

Graduation Ceremonies and Doctoral Hooding

SMU grants doctoral degrees three times a year: in May, August, and December. Depending on when you submit the final, corrected version of your dissertation to the office of the Dean of Graduate Studies, you should plan on participating in the University's graduation ceremonies (including doctoral hooding) either in May or December. In either case, we invite you to participate in our departmental graduation ceremonies in May of the academic year in which you receive your doctoral degree.

Failing the Doctoral Defense

Students who fail the doctoral defense may be given a second examination, at a time to be determined by the committee, but not later than one year after the initial examination. Students who fail the defense on the second opportunity are thereby disqualified to receive the PhD degree.

Time Limits

If you are registered for full-time study, you should plan on taking the PhD qualifying examination at the time specified in each degree program. Ordinarily, credit is not allowed for graduate courses (including transfers) taken more than **six** years before you take the doctoral qualifying examination. Should this time limit be exceeded, the credits must be revalidated and approved by the Dean of Graduate Studies. Approval is granted only in exceptional cases.

The doctoral dissertation must be submitted and accepted no later than **five** years after you were admitted to PhD candidacy. An extension of one year can be granted by the Dean, upon recommendation of the departmental faculty. Except under special circumstances, if you still have not submitted your dissertation after the additional twelve-month grace period, you will be dropped from the graduate program, and can be re-admitted only by passing a new qualifying examination. (Note: no petition for re-admission and re-examination has been submitted and approved in the history of our department!)

If you must take a leave of absence for medical, familial, or personal reasons, the time spent on leave will not be counted toward your time limits. The decision to grant your petition for a leave of absence will be made by the department, and then approved by the Dean of Graduate Studies.

If you are a part-time student, time limit requirements will be interpreted appropriately to allow for your part-time status.

You should consult the *Dedman College Graduate Programs Catalog* for further information on

DEGREE PROGRAMS IN THE DEPARTMENT OF ANTHROPOLOGY

THE MA DEGREE IN MEDICAL ANTHROPOLOGY

Introduction/Overview

The Master of Arts in Medical Anthropology is designed to prepare graduate students for professional employment and to meet the growing community need for personnel with a cross-cultural perspective in health fields. You may come to this program from an undergraduate major in the social and behavioral sciences (including, but not limited to, anthropology), or from some health field such as nursing, public health, counseling, or medicine.

The goal of the two-year program is to increase your knowledge, skill, and readiness for involvement with the programs and problems of agencies, hospitals, clinics, medical organizations, and health delivery programs at home and abroad where applied anthropologists can make positive contributions.

The program provides you with training in the basic principles and methods of cultural and medical anthropology, as well as cultural sensitivity important for employment in health-related fields.

Residency and Course Work

The M.A. in Medical Anthropology is based on 36 hours of university coursework as follows:

Required Courses (12 hours)

ANTH 5336: Anthropology and Medicine
ANTH 5344: Research Methods in Ethnology
ANTH 6343: Health and Medical Systems
ANTH 6353: Research in Anthropology (normally taken in the fall of the second year; field/clinical research)

Strongly Recommended is ANTH 7333 Data Analysis.

Elective Courses (24 hours, of which 2 must be on health/medical topics))

Twenty-four elective hours of graduate coursework must be completed. At least two of these courses must be on health/medical topics; one course should be taken outside of the department (for example, PSYC 5359 "Death and Dying" or PHIL 3344 "Medical Ethics"); the remainder must be, either in medical anthropology or globalization,. You should meet with your Advisor each semester to ensure an appropriate selection of courses is made. Some suggested courses might include:

ANTH 6303: Political Economy of Health

ANTH 6305: Applied Anthropology (BDC ANT((m)8())TJEMTw 1tiuhstn aArt[/Botte2h0sp Tw 0 -1tD 33 B.

MA Examination in Medical Anthropology

Upon satisfactory completion of all course work (including the removal of any grades of Incomplete), you must pass an oral examination of approximately one hour designed to review your competence. Under conditions described in the *Dedman College Graduate Catalog*, the MA examination will be scheduled and conducted in consultation with your advisor and with the members of the MA Examination Committee.

MA Examination Committee

You should form your MA Examination Committee late in your second semester, but prior to finalization of your internship proposal. The examining committee will consist of at least three members, two of whom must be from the Anthropology Department; the third member must be from a department other than Anthropology. Normally, the student's Advisor serves as committee chair. You are responsible for choosing the committee members, but should do so in close consultation with the Committee chair. The Department Chair will officially nominate this committee to the Dean of Research and Graduate Studies for approval.

The MA Degree

You must file for the degree early in your final semester in the MA program. Please consult with your advisor about deadlines and procedures.

Note: Financial support for graduate students is limited. Except under extraordinary circumstances, Teaching Assistantships and Departmental Assistantships are not available to students in the MA program.

DEGREE PROGRAMS IN THE DEPARTMENT OF ANTHROPOLOGY

THE PHD DEGREE IN CULTURAL ANTHROPOLOGY

Introduction/Overview

In the PhD program in Cultural Anthropology, you will be trained broadly in contemporary theory and method in anthropology, while you specialize in one of two tracks: **Medical Anthropology** or **Globalization and International Development**. In special circumstances, you can petition to combine these specializations.

As noted above, upon arriving you should select a faculty Advisor. The Cultural Anthropology faculty will guide you toward the goal of completing all coursework in three years, and the dissertation within five years, thus meeting all Dedman College and Department requirements.

Please see Appendix 1 for a typical sequencing and timetable in the cultural anthropology program.

Residency and Course Work

Required Courses (27 hours)

ANTH 5334 - History of Anthropology

ANTH 6312 - Contemporary Theory

Statistics 2331 (6351) or other

The Statistics requirement may be waived with a grade of B or better in an undergraduate course for which you submit a syllabus to be reviewed. You may take STAT 2331 to meet the requirement by eneeet 5371

Electives (21 hours, of which 6 hours need to be on medical topics). Any department course in cultural anthropology at the 5000 level or higher, including up to two semesters of Independent Study (ANTH 6351, 6352), and approved by your Advisor may be taken as Electives. These may include but are not limited to:

- ANTH 5359 - Linguistics
- ANTH 6303 - Political Economy of Health
- ANTH 6305 - Applied Anthropology
- ANTH 6307 - International Health
- ANTH 6316 or 6317- Advanced Seminar in Ethnology: Any Health/Medical Topic
- ANTH 6327 - Gendered Lives and Global Change
- ANTH 6344 - Global Population Issues: An Anthropological Approach
- ANTH 6346 - Environmental Anthropology and Development
- ANTH 6351, 6352 - Independent Studies
- ANTH 6384 - Global Issues and Development: An Overview
- ANTH 6390/6391 - Current Issues in Anthropology
- WS 6300 - Advanced Feminist Theory

Courses in Specialization – GLOBALIZATION AND INTERNATIONAL DEVELOPMENT

Core Courses (6 hours)

ANTH 6384 - Global Issues and Development: An Overview

Then either:

ANTH 6304 - Migration, Ethnicity and Nationalism

OR

ANTH 6305 - Applied Anthropology

Electives (21 hours) Any department course in cultural anthropology at the 5000 level or higher, including up to two semesters of Independent Study (ANTH 6351, 6352), and approved by your Advisor may be taken as Electives. These may include but are not limited to:

- ANTH 5359 - Linguistics
- ANTH 6305 - Applied Anthropology
- ANTH 6316 or 6317- Advanced Seminar in Ethnology: Any Globalization Topic
- ANTH 6327 - Gendered Lives and Global Change
- ANTH 6344 - Global Population Issues: An Anthropological Approach
- ANTH 6346 - Environmental Anthropology and Development
- ANTH 6351, 6352 - Independent Studies
- ANTH 6390/6391 - Current Issues in Anthropology
- WS 6300 - Advanced Feminist Theory

Additional Note on Electives for Both Specializations

With the advice and consent of your Advisor, you may take up to six (6) hours of 3000-level courses may be taken as 6000-level courses (e.g., 6351, 6352) by graduate students who do extra readings and extra written assignments.

MA General Examination en route to PhD

To continue in the PhD program, you must demonstrate a high level of proficiency in the MA general examination taken at the end of your second year of coursework. On the departmental website (http://www.smu.edu/anthro/gradProg/CulAnthro_MA_Exam.htm), you will find a bibliography of key works in cultural anthropology, a list of 24 M.A. General Examination

member's written comments will be provided to you and also will be placed in your departmental file.

Option 2 -- If the committee decides that you need to rew

defend the proposal orally before your committee. Suggestions for changes or improvements made by the committee during the defense should be included in the version submitted for funding.

It is your responsibility to adhere to this schedule, to ensure adequate time for resubmitting revised drafts, and to coordinate the availability of committee members for the exam and defense. It is your Advisor's responsibility to schedule the exam/defense with the Departmental Administrative Assistant.

IRB (Human Subjects Research) Application

Nearly all research proposals in cultural anthropology will need to be approved by the campus IRB committee. The proposal will be submitted in the name of your dissertation committee chair since, as a student, you are not an agent of the University for IRB purposes. For additional information and guidelines for submitting an application, please go to the following URL: <http://smu.edu/humansubjects>. All federal funding agencies, and many private foundations, require IRB approval of your research proposal before funding will be released to the University for your project.

PhD Candidacy (ABD and Field Work)

PhD Candidacy is conferred upon the completion of 54 hours of coursework, completion of the language requirement, successful completion of the written qualifying exam, and successful defense of a dissertation proposal.

Preparing for the PhD Dissertation

After successfully defending (and revising, if needed) your research proposal, you should constitute your dissertation committee (which need not be the same in composition or size as your PhD qualifying exam committee). Students must file with the Department the composition of the dissertation committee, and must include a *curriculum vitae* of the required outside committee member, if that person's c.v. is not already on file.

Conducting Your Dissertation Field Research

Usually, as soon as your funding becomes available, you will conduct your dissertation research, although in exceptional circumstances, you may need to wait for visas from the country(ies) where you plan to do field work. While in the field, you should remain in regular contact with your dissertation committee. We strongly recommend that you use email (if available) to send electronic back-up copies of your

Writing Your Dissertation

When you return from the field, you must develop a detailed outline for the dissertation. This outline must be shared with and approved by all members of the dissertation committee. Once approved, this outline will serve as the basis for preparing the dissertation.

Committee members must receive a draft of the entire dissertation, already vetted by the chair of the committee, at least six (6) weeks in advance of the University-mandated deadline for dissertation defenses. You can expect to receive feedback from each committee member within three (3) weeks of receipt of draft chapters. Based on their comments, you will revise the dissertation and re-submit it for the committee's approval before the dissertation defense is scheduled.

Dissertation Defense and Graduation

You are responsible to schedule the defense through the Administrative Assistant to the Department Chair. Please see above and the *Dedman College Graduate Catalog* for further details about the defense. Any additional recommendations raised during the formal defense of the dissertation should be incorporated into the final version of the Dissertation before it is

DEGREE PROGRAMS IN THE DEPARTMENT OF ANTHROPOLOGY

THE PhD PROGRAM IN ARCHAEOLOGY

The Archaeology program at SMU is largely focused on the New World, with faculty research interests ranging from the earlie

ANTH 7321 – Ceramic Analysis for Archaeologists

Note: With the advice and consent of your Advisor, you may choose other courses offered within the Department or University as electives.

Group C: Field Courses: up to 9 hours

ANTH 5381, 5382, 5681, 5981 – Field Methods in Archaeology

All graduate students must complete an archaeology field school of field experience equivalent

Note: You may not take the PhD Qualifying Examination before (a) completing 54 hours of coursework, (b) removing any Incomplete grades, and (c) passing the Language Exam – see Appendix 3 in this document).

The Written Exam

You will take the written PhD qualifying exam during the semester in which you are completing your coursework. The exam will be tailored to your research topic, and will be scheduled and evaluated by your Advisor and Committee. There will be two questions in the area of specialization: one on the region of research, the other on methodological and/or theoretical matters related to your proposed research. These will be take-home exams, with a time limit of one week. The Written Examination is a diagnostic test only, and is not graded. Rather, your Advisor and Committee will read it, and the Advisor will provide a written evaluation of the Examination, with input from the Committee members, who will send their written comments to the Advisor within two weeks. The evaluation will identify strengths and weaknesses, and will suggest areas of further study as necessary. You will receive the written evaluation before your proposal defense [see below].

Schedule

When your last semester of coursework begins, follow this schedule:

End of first week of classes – last day to notify the Director of Graduate Studies about your committee's membership (minimum: Advisor and two archaeology faculty); *also*, last day for you to meet with your committee to determine the

~~End of first week~~ *End of first week* (a)5(-2(t day for yq)5(e toegi)]TJ
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Schedule – the proposal defense can occur no later than the last day of the exam week at the end of your final semester of course work.

You will defend the proposal orally before your committee. Introduce the topic in a 10-15 minute presentation. Visual aids are encouraged, but not required. Questions from the committee will follow. Suggestions for changes or improvements made by the committee during the defense should be included in the final draft of your research proposal.

Once approved by the committee, the final draft must be submitted to a funding agency.

Note: It is your responsibility to adhere to the schedules, to ensure adequate time for resubmitting revised drafts, and to ascertain that all committee members will be available for the exam and defense. It is your Advisor's responsibility to schedule the exam and defense times and locations with the Departmental Administrative Assistant.

PhD Candidacy (ABD, "All But Dissertation")

PhD Candidacy is conferred upon the completion of 54 hours of coursework, completion of the language requirement, successful completion of the written qualifying exam, and successful defense of a dissertation proposal, and submission of the proposal to a funding agency.

The PhD Dissertation

Committee -- After successfully defending and submitting your research proposal, you should constitute your dissertation committee, if you have not already done so, following the guidelines above.

During Fieldwork – You should enroll each semester for ANTH 8049 in order to maintain full-time graduate status. You are responsible for contacting the departmental staff to verify your enrollment each semester.

Remain in regular contact with your Advisor and committee. You have five years from the time you attain ABD status in which to complete the PhD dissertation. During those five years you will be required to provide, before the end of the year student evaluation meeting (which takes place the week after exam week), a **written** statement discussing your progress on your dissertation. This letter will become part of your permanent file.

Dissertation Production: All guidelines for dissertation production should be obtained and studied *before* writing begins. Consult appropriate personnel in the Office of Research and Graduate Studies *in person before* final formatting of your graphics.

Scheduling the Defense – Procedures for scheduling a defense are outlined on page 22 of this document.

A complete first draft of the finished dissertation should be handed to your Advisor well in advance (a month or more) of the defense date. With your Advisor's approval, you will send the second draft to the committee members, again well in advance (weeks) before the scheduled defense.

The Defense – Procedures for a dissertation defense are outlined above. You will meet with your committee immediately following the public proceedings, and receive any additional recommendations to be incorporated into the third and final version of the dissertation, before it is submitted to the Office of Research and Graduate Studies.

FULL-TIME FACULTY

For further information and access to individual faculty web pages, please go to:
http://smu.edu/anthro/anthro_faculty.html

Caroline B. Brettell (PhD Brown 1978; University Distinguished Prof. and Director of Graduate Studies) Cultural anthropology, gender, anthropology and history, religion, kinship, migration, ethnicity; Europe, US.

Jamie Clark (PhD U. Michigan 2009, Visiting Assistant Prof.) Archaeology, human behavioral and biological evolution, Paleolithic, archaeozoology, South Africa.

R. Alan Covey (PhD U. Michigan 2003, Assistant Prof.) Archaeology, early empires in comparative perspective, regional analysis, South America, Peru.

B. Sunday Eiselt (PhD U. Michigan 2006, Assistant Prof., Director, SMU Archaeology Field School) Archaeology, indigenous archaeology, material culture studies (especially ceramics), North America, southwest.

Robert V. Kemper (PhD UCB 1971; Prof.) Urban studies, migration, tourism, bilingual education, applied anthropology, history of anthropology; Latin America, US, Mexico.

Brigitte Kovacevich (PhD Vanderbilt U 2006; Assistant Prof.) Archaeology, Maya, lithic production and exchange, Mesoamerica.

Victoria Lockwood (PhD UCLA 1983; Assoc. Prof. and Director of Undergraduate Studies) Political economy, economic anthropology, international development, gender, Oceania, developing world.

David J. Meltzer (PhD U Washington 1984; Henderson-Morrison Prof., Executive Director, Quest Archaeological Research Program, and Department Chair) Archaeology, Paleoindian, paleoenvironments, history of American archaeology; North America.

Nia Parson (PhD Rutgers U 2005, Assistant Prof.) Medical anthropology, mental health, gender, violence, inequality, globalization, human rights. Latin America, US, Chile.

Carolyn Smith-Morris (PhD U Arizona 2001; Assoc. Prof.) Medical anthropology, Native American and Political Economy of Health, US, Mexico.

Ben J. Wallace (PhD U Wisconsin 1967; Prof.) Ecology, social and economic change, applied anthropology; Southeast Asia.

Ronald K. Wetherington (PhD U Michigan 1964; Prof., and Director, Center for Teaching Excellence) Physical anthropology, forensic anthropology, genetics, skeletal growth, Southwest U.S. prehistory and early history.

Sarah Willen (PhD Emory U 2006; Assistant Prof.) Medical anthropology, reproductive health, mental health, transnational migration, Middle East.

David J. Wilson (PhD U Michigan 1985; Assoc. Prof.) Archaeology, settlement patterns, origins

Abigail A. Bartoshesky (Ed.D. George Washington University 2004, Lecturer, The Department of Teaching and Learning, Simmons School of Education & Human Development) Languages and Linguistics; Bilingual/ESL Teacher Education; Cross-Cultural Communication

Jocie Caldwell-Ryan (PhD SMU 1996; Lecturer in Women's Studies) Food and culture, medical anthropology, gender and sexuality, West Africa.

Kenneth R. Kaemmerer, (MA 1978 Southern Illinois University, Carbondale, Adjunct Lecturer) Curator of Mammals at the Dallas Zoo. Primate ethology.

John F. Phinney (MA 1967 University of Nebraska, SMU Libraries, Adjunct Faculty) Ethnology, bibliographic methods, history of anthropology; Native Americans.

William J. Pulte (PhD Texas 1971; Associate Prof., and Director, Master of Bilingual Education Program, Simmons School of Education & Human Development) Linguistics, Native American languages, bilingual education; North America.

EMERITUS FACULTY

Lewis R. Binford (PhD U Michigan 1964, Emeritus Prof.) Archaeology, statistics and data analysis, cultural ecology, primitive technology, archaeological theory, hunters and gatherers; North America, Old World.

Harold J. Hietala (PhD UCLA 1973; Emeritus Prof.) Anthropological statistics, quantitative methods, archaeological spatial analysis, paleoclimate studies; Near East.

Anthony E. Marks (PhD Columbia 1966; Emeritus Prof.) Paleolithic archaeology, lithic analysis, research strategies; Near East, Africa, Iberia.

Ladislav P. Novak (PhD U Minnesota 1962; Emeritus Prof.) Physical anthropology, biological growth and aging, body composition, physiology of exercise, physiological adaptation, applied nutrition.

C. Garth Sampson

APPENDIX 1: PROJECTED SEQUENCE AND TIMETABLE: CULTURAL PROGRAM

A typical schedule for your first several years in the program follows. Do not expect the courses to be offered in the exact order as shown. Also, the research and teaching schedules of each student will vary depending on funding opportunities, and previous teaching experience. Finally, the semester numbering system applies only to semesters in residence: If you have field commitments during the academic year, your schedules must be adjusted accordingly. You still will be expected to take the MA general examination within five semesters of entering the program.

YEAR	SEM	COURSE	OTHER REQUIREMENTS/DATES
1	1	5334 (History)	Students receive general bibliography, MA general examination questions, and a set of guiding critical issues in the field
		Core concentration or elective	Take ANTH 6034 at the earliest opportunity
		Core concentration or elective	
	2	6312 (Contemporary Theory)	

APPENDIX 2: PROJECTED SEQUENCE AND TIMETABLE: ARCHAEOLOGY PROGRAM

A typical schedule for your first several years in the program follows. Do not expect the courses to be offered in the exact order as shown. Also, the research and teaching schedules of each student will vary depending on funding opportunities, and previous teaching experience. Finally, the semester numbering system applies only to semesters in residence: If you have field commitments during the academic year, your schedules must be adjusted accordingly. You still will be expected to take the MA general examination within five semesters of entering the program. (R) = Required

Year 1	
<i>Semester 1</i>	<i>Semester 2</i>
5334 History of Anthropology (R) 6301 Principles of Archaeology (R)	6312 Current Theory in Anthropology (R) 6338 Old World Paleolithic Archaeology or 6339 Old World Neolithic Archaeology (R)

APPENDIX 3

OPTION 4. If you complete a language evaluation for a Fulbright or SSRC fellowship application, you may submit the results of this evaluation to fulfill the departmental language exam requirement. Examiners must be either language professionals affiliated with the University or native speakers holding professional and/or business positions in the community. You must provide a brief profile of the non-language professionals to either the DGS or Chair to have this examiner approved (in writing) prior to undertaking the actual exam. You must surpass a minimally acceptable score on the Fulbright or SSRC exams in order to fulfill the requirement.

Anthropology @ SMU